

Clerk's Report

127.21 Painting of Telephone Kiosk Resolved an amount of up to £100 to cover the cost of the paint, brushes and other cleaning materials purchased by the Council. Clerk to obtain materials. Ongoing
183.21 – Dogs on Playing Field Agreed to revisit the current signage (relating to dogs) and to investigate further how to manage dogs on the playing area. Ongoing
Clerks Report covering all previous requests for action - with current status
28.20 Parish Resilience Plan Clerk to locate the Parish Resilience Plan circa 2007, Plan to be updated. Ongoing
39.21 Office Equipment A budget of £1000 was set to purchase: Office 365, Laptop, Monitor, Full Size Keyboard and Mouse, quote for chair required.ongoing
PQT – 7 April 2022 - Item A A resident asked if a blind spot mirror could be placed opposite the Greenhill crossroads bus stop, Clerk to contact Wiltshire Council regarding this request.
PQT – 7 April (b) and 22 June 2022 (b) A resident asked if a footpath could be put at Lydiard Green, drivers are impatient, the resident has been nudged by a car and hit on elbow by a car mirror. UPDATE: The creation of a footpath at this location was originally agreed in 10 phases by CATG. Phases 1 -4 were completed in 2017-2018. The Clerk has contacted CATG regarding the instigation of phases 5 – 10, which would connect Lydiard Green to the rest of the village.
280.21 Jubilee Club House - Health and Safety Members resolved to purchase and install a blind spot mirror at a cost of up to £75.00 from the JCH maintenance budget. Ongoing
22.38 Jubilee Club House Members RESOLVED to: a. DELEGATE to the Clerk to investigate the provision of CCTV, an intruder alarm, and the installation of automatic lights in changing rooms, toilets and hallway for the Jubilee Club House. b. ACCEPT Quote A for the provision of a safe to store historic and legal documents etc at a cost (to include delivery and installation) of £2919.50. (Two thousand, nine hundred and nineteen pounds, fifty pence) cost met from General Reserves – SAFE RECEIVED – TO CLOSE c. ACCEPT Quote B, £600.00 (six hundred pounds) to prepare office floor and lay flooring. Cost met from EMR JCH repairs. – FLOORING COMPLETE – TO CLOSE d. ACCEPT Quote A, £1550 (one thousand, five hundred and fifty pounds) to carry out the recommendations from the Legionella Assessment. Update: too hot for loft work at present e. to complete the purchase of the china plates, which were omitted from the order agreed at minute reference 159.21, costs met from JCH small equipment renewals budget.- ongoing
22.41 The Mews - RESOLVED: - not to apply to remove the covenants, at this time. - to instruct Solicitors involved in the process to apply for title absolute for the Recreation Field and to apply to have the address of current titles updated to the Parish Office address - to set a budget of a maximum of £350 (three hundred and fifty pounds) met from professional fees - Councillor Hill-Wheeler to work with the Clerk to take this forward - Councillor Hill-Wheeler to check covenant wording to see if any restrictions on the area's use. To RECEIVE erbal update from Cllr Hill-Wheeler - Councillors to visit the site, to be arranged, following visit to obtain feedback from local residents via a leaflet drop
22.46 Parish Noticeboards RESOLVED to set a budget of £2000 funded by CIL Funds, to relocate and replace noticeboards DELEGATED to Councillor Allsop, the Handyman and Clerk to take forward.

PQT from 22 June

- A resident of Greenhill asked if house plans from 17 years ago would be still be held by Wiltshire Council. Clerk to contact WC Councillor Bucknell for advice. Councillor Bucknell and resident contacted
- A resident asked if action had taken place regarding the overhanging branches by bus stop at Bagbury Park. Letters sent
- A resident raised concerns over the state of the ashes section of the Cemetery, the grass has not been strimmed or mown. The Clerk advised that a complaint had been raised with the Contractor and photographs sent, waiting for comment and action. The Contractor has undertaken the work to tidy the Cemetery, this work has been cheked by the Handyman.

Handyman's Report

Since the last update in June the following have been the main activities in which I have been involved.

A significant amount of time has been expended in the preparation and redecorating of the office in JCH, which is now complete. Unwanted furniture was removed to the Storeroom and is gradually being disposed of.

Repair and re-tensioning of the wire fence bordering the footpath at Holborn was required - a replacement post is yet to be installed. The public footpath transversing Claypits had become obscured and has now been re-established. Stiles at each end to be cleared.

Phone-box at Greenhill cleaned out and washed.

In order to assist in maintaining the standard of the cricket Square, frequent and regular watering was undertaken.

Further treatment of sections of the JCH play area fence has been carried out.

A survey of the existing notice board locations and fixtures was undertaken to assist in establishing requirements for updating.

Contributed to the site visit/specification discussions for a height restrictor at JCH.

Water meters for JCH and Cemetery were located and readings recorded.

In addition to this, regular maintenance of the bark and grass sections in the play area, ad hoc cutting of some hedges and grass areas throughout the Parish as necessary, checking/recording of smoke alarm and emergency light function, safety checks/recording of the play equipment and monitoring of compliance with the grounds contract has been undertaken.

Litter collections continue to be carried out regularly throughout the Parish amounting to 1 to 2 bags of rubbish being recovered each week.

Littering of the field is minimal.

This in addition to a number of small repair / maintenance issues as would be expected.